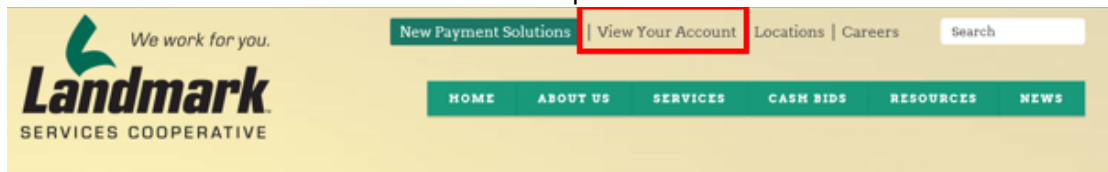



Online Bill Pay (ePay) Instructions

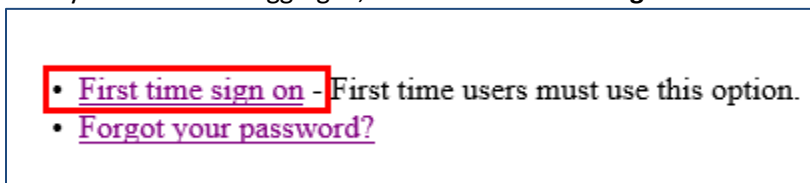
- Go to Landmark's website (<https://www.landmark.coop>).
- Click on "View Your Account" located on the top menu bar of the website.



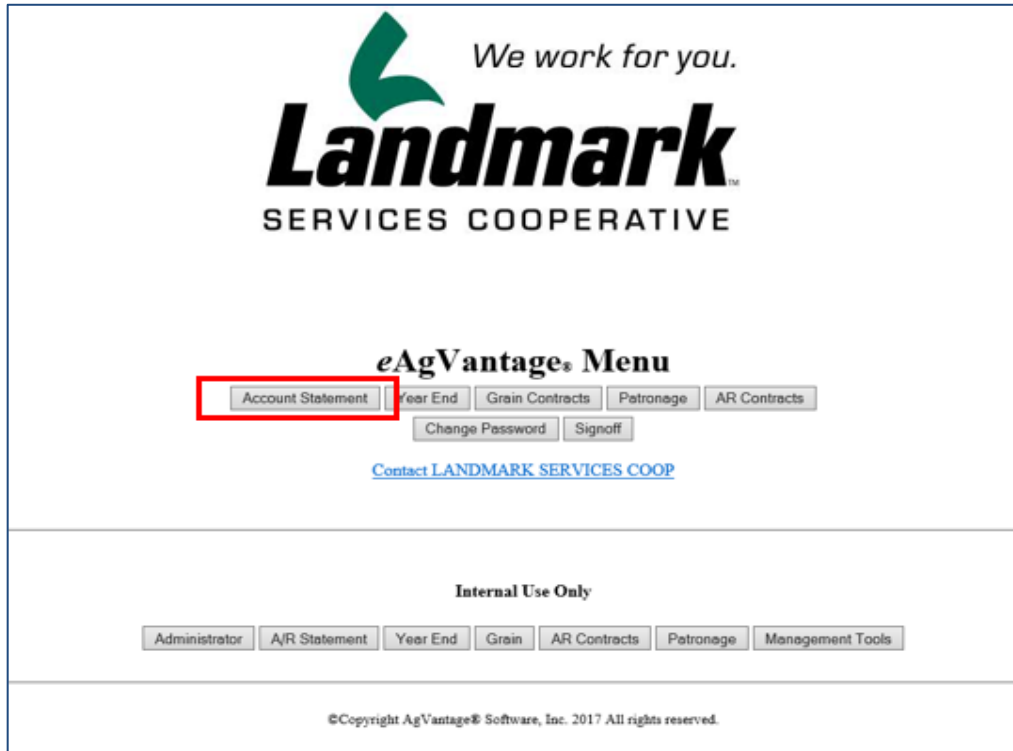
- Enter your Landmark account number and password and click the "Submit" button.

A screenshot of the Landmark Account Authentication page. It features the Landmark logo and tagline at the top. Below the logo, the text 'Account Authentication' is centered. The login form consists of two input fields: 'Account ID:' and 'Password:'. A 'Submit' button is located below the password field. At the bottom of the page, there is a copyright notice: '©Copyright AgVantage® Software, Inc. 2017 All rights reserved.'

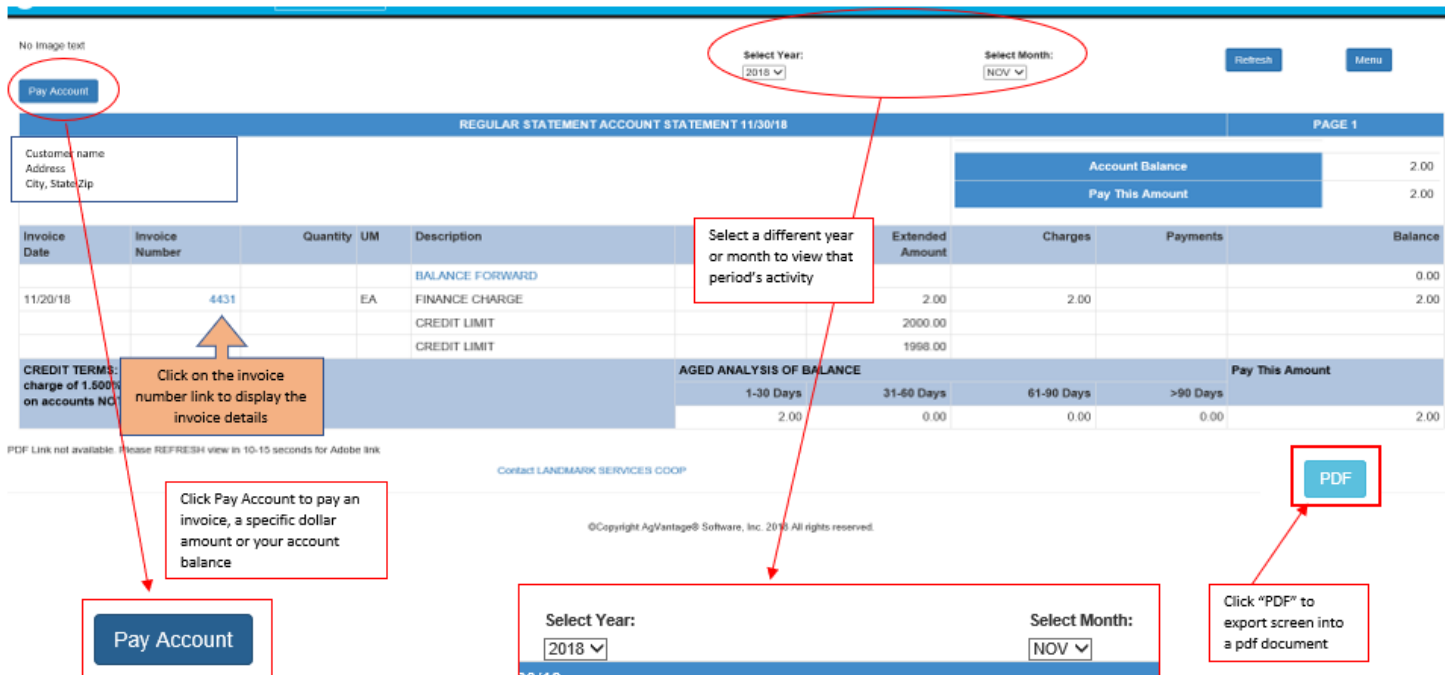
- If it's your first time logging in, click the "First time sign on" link to create your online account.

A screenshot of a link selection area. The text 'First time sign on - First time users must use this option.' is highlighted with a red box. Below it is a link 'Forgot your password?'.

- Click on the "Account statement" button.



- Your account information is displayed.



No Image text

REGULAR STATEMENT ACCOUNT STATEMENT 11/30/18 PAGE 1

Customer name
Address
City, State/Zip

Account Balance 2.00
Pay This Amount 2.00

| Invoice Date | Invoice Number | Quantity | UM | Description | Extended Amount | Charges | Payments | Balance |
|--------------|----------------|----------|----|-----------------|-----------------|---------|----------|---------|
| | | | | BALANCE FORWARD | | | | 0.00 |
| 11/20/18 | 4431 | | EA | FINANCE CHARGE | 2.00 | 2.00 | | 2.00 |
| | | | | CREDIT LIMIT | 2000.00 | | | |
| | | | | CREDIT LIMIT | 1998.00 | | | |

CREDIT TERMS: charge of 1.500% on accounts NO

AGED ANALYSIS OF BALANCE

| | 1-30 Days | 31-60 Days | 61-90 Days | >90 Days | Pay This Amount |
|--|-----------|------------|------------|----------|-----------------|
| | 2.00 | 0.00 | 0.00 | 0.00 | 2.00 |

PDF Link not available. Please REFRESH view in 10-15 seconds for Adobe link

Contact LANDMARK SERVICES COOP

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Select Year: 2018 Select Month: NOV

Pay Account

PDF

Click on the invoice number link to display the invoice details


Click Pay Account to pay an invoice, a specific dollar amount or your account balance

Select "PDF" to export screen into a pdf document

Select a different year or month to view that period's activity

- When you click on the “Pay Account” button, you are taken to the payment screen where you are given one of three options for payment:

Pay Account



Pay on Account

Menu Account Statement

You have three options to determine the amount you want to pay

1. Pay your account balance
2. Pay selected invoices.
3. Pay an entered amount.

Pay your Account Balance

Pay Account Balance shows the calculated account balance at the end of the report. Click on the 'Pay Amount' button to proceed with making your payment.

Pay Account Balance Pay Account By Invoice Enter Payment Amount

| Invoice | Invoice Date | Invoice Balance | Discount Allowed | Invoice Net Balance |
|----------------|--------------|-----------------|------------------|---------------------|
| 4431 | 11/20/2018 | 2.00 | 0.00 | 2.00 |
| Payment Amount | | 2.00 | 0.00 | 2.00 |

**** END OF REPORT ****

Refresh Pay \$2.00

Pay Account Balance Pay Account By Invoice Enter Payment Amount

INVOICES

- Pay Account balance allows you to pay all open amounts due on your account. The “Pay button” located under this section will add the total of your account and display it as the amount to pay.
- Pay account by Invoice allows you to select which invoices to pay, one at a time. The “Pay button” located under this section will add the total of all the invoices selected and display it as the amount to pay. If you deselect an invoice, press the “refresh” button which will recalculate the amount displayed in the “Pay” button.

Pay Account Balance Pay Account By Invoice Enter Payment Amount

Invert Selection

| INVOICES | | | | |
|---|--------------|-----------------|------------------|---------------------|
| Invoice | Invoice Date | Invoice Balance | Discount Allowed | Invoice Net Balance |
| <input type="checkbox"/> 40310 | 11/12/2018 | 433.93 | | |
| <input checked="" type="checkbox"/> 6626 | 11/20/2018 | 9.95 | 0.00 | 9.95 |
| <input checked="" type="checkbox"/> 42045 | 11/27/2018 | 282.87 | 0.00 | 282.87 |
| <input checked="" type="checkbox"/> 42602 | 11/29/2018 | 59.71 | 0.00 | 59.71 |
| Payment Amount | | 352.53 | 0.00 | 352.53 |

** END OF REPORT **

Refresh Pay \$352.53

- Enter Payment Amount allows you to pay a specific amount for an invoice. The “Pay button” located under this section will allow you to enter a specific amount you wish to apply to your account. Press the “refresh” button which will recalculate the amount displayed in the “Pay” button.
 - **Note: Selecting this payment option will apply the amount specified to the oldest open invoice first.**

Pay Account Balance Pay Account By Invoice Enter Payment Amount

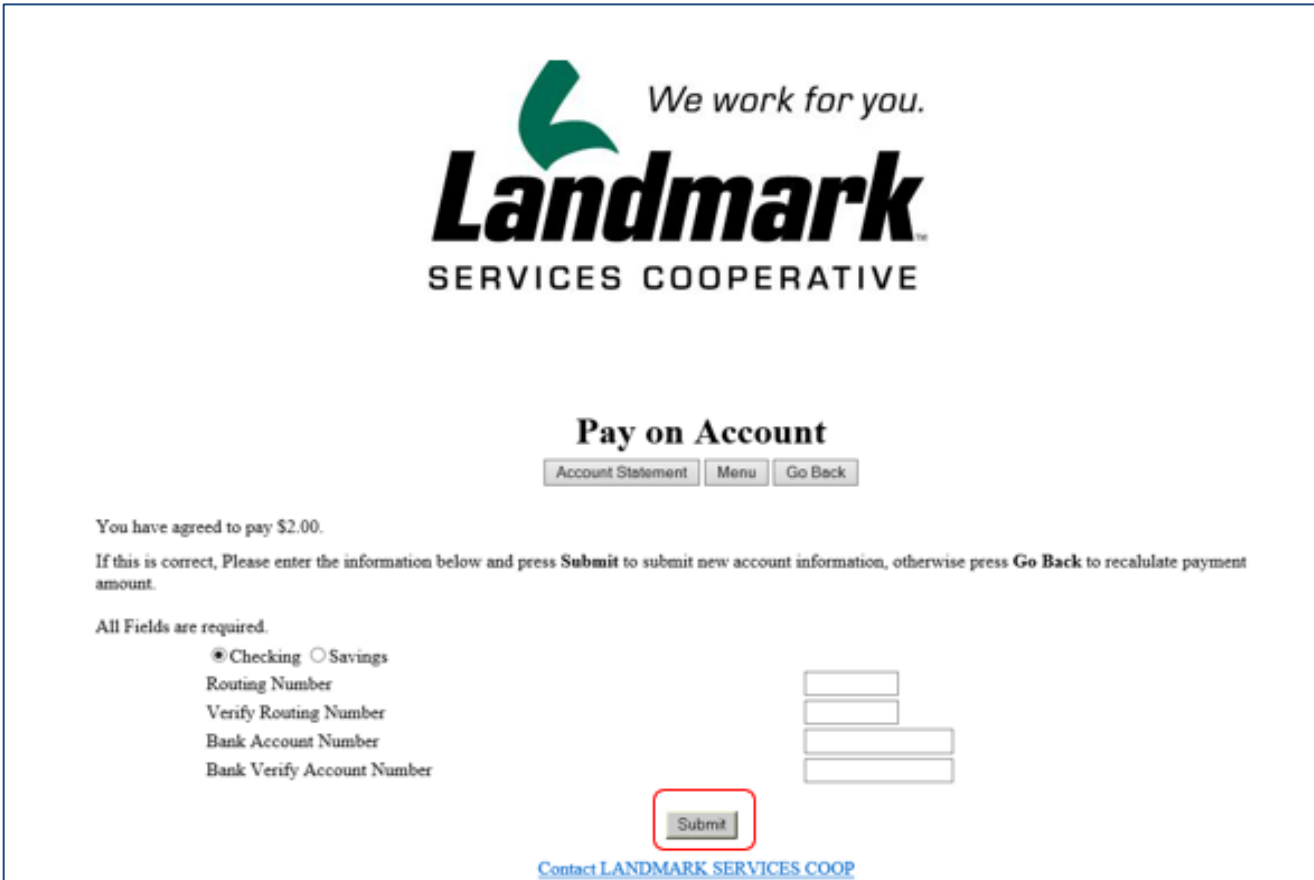
INVOICES

| Invoice | Invoice Date | Invoice Balance | Discount Allowed | Invoice Net Balance |
|----------------|--------------|-----------------|------------------|---------------------|
| 440310 | 11/12/2018 | 433.93 | 0.00 | 433.93 |
| 60626 | 11/20/2018 | 9.95 | 0.00 | 9.95 |
| 442045 | 11/27/2018 | 282.87 | 0.00 | 282.87 |
| 442602 | 11/29/2018 | 59.71 | 0.00 | 59.71 |
| Payment Amount | | | | 200.00 |

** END OF REPORT **

Refresh Pay \$200.00

- You will be prompted to complete your banking account information and click the “**Submit**” button.



Pay on Account

[Account Statement](#) [Menu](#) [Go Back](#)

You have agreed to pay \$2.00.

If this is correct, Please enter the information below and press **Submit** to submit new account information, otherwise press **Go Back** to recalculate payment amount.

All Fields are required.

Checking Savings

Routing Number

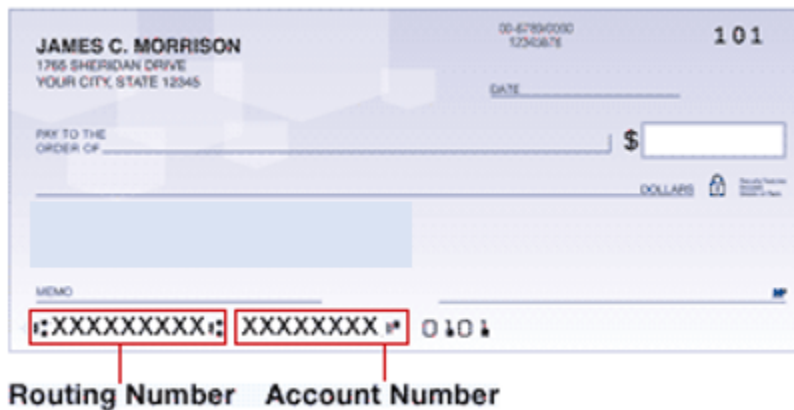
Verify Routing Number

Bank Account Number

Bank Verify Account Number

[Contact LANDMARK SERVICES COOP](#)

- Your bank routing number and account number can be found on your check here:



- You will be asked to confirm your banking information and click the “**Submit**” button.

Pay on Account

[Account Statement](#) [Menu](#) [Go Back](#)

You have agreed to pay \$2.00.
If this is correct, verify the information below is correct and press **Submit** to process the payment, otherwise press **Go Back** to recalculate payment amount.


Pay using registered account info:

Routing number: 000000000
Registered Account: *****2923
Account Type: CHECKING

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- You will receive a confirmation page, which will serve as your receipt. Print this for your records if you wish, or simply record the invoice number listed as your confirmation number.

 *We work for you.*
Landmark
SERVICES COOPERATIVE

Pay on Account

[Account Statement](#) [Menu](#) [Go Back](#)

A payment of \$2.00 will be applied to your account.
You have chosen the ACH method of payment using account:

Print this page as your receipt.

Please allow 24-48 hours for payments to appear on your account.

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